

BELLES AFTERCARE CENTRE (PTY) LTD

Registration No 2018/633265/07

We take this opportunity to welcome all parents/guardians and of course, the children, to our aftercare centre.

1. BELLES AFTERCARE CENTRE (PTY) LTD

Belles Aftercare Centre (Pty) Ltd (Belles) is an independent business providing after school and term holiday care facilities for pupils of St Mary's Junior School.

2. SERVICES

2.1 Belles undertakes to provide, in general, good care to the children in its care and in so doing, shall cater for their physical wellbeing by, *inter alia*, providing cooked meals, supervising their play and social and educational activities, including homework, after school has closed. Programmes are also run off campus for pupils of St Mary's Junior School and their siblings during school term holidays. No aftercare is available during half-term breaks or public holidays.

3. MISSION STATEMENT

Belles subscribe to values and ethos of St Mary's School in the conduct of its business and in the provision of its aftercare services.

4. CODE OF CONDUCT

Children shall be subject to the Code of Conduct of St Mary's Junior School; a copy of which will be provided by the school.

5. HOURS

5.1 Belles shall maintain the following hours from Mondays to Fridays:

5.1.1 During school terms between 12h15 and 17h30.

5.1.2 During school holidays between 07h30 and 17h00 - (Off campus).

5.2 If children are not collected by, or on behalf, of their parents or guardians within the times mentioned, they shall remain in the care of Belles Aftercare Centre on the premises, in the care of the caregivers until such time as they are collected and subject further to the qualification that, should the parents/guardian not collect the children by 18h00 and Belles be unable to obtain instructions from the parents or guardians of such children, Belles shall be entitled to take such children to the boarding house at St Mary's, until such time as the parents or guardians are able to collect such children.

5.3 We are open as usual on all break-up days.

6. MEDICAL

Should any children require urgent medical attention, Belles in the first instance shall refer the children to her/his designated medical practitioner. Should this medical practitioner be unavailable, and the parents or guardians of such children also are unavailable to give alternate instructions, Belles shall refer the children to a medical practitioner designated by the school.

7. FEES

Please refer to the table below.

	Grade 000, 00, 0	Grade 1, 2, 3	Grade 4, 5, 6, 7
Payment option 1A: Termly Fee Discounted rate: Fees paid in full prior to 1 st day of the school term.	R5799	R7276	R7538
Payment option 1B: Termly Fees paid in full during 1 st month of the school term.	R6474	R7950	R8212
Payment option 1C: 50% of the fee to be paid by 30 th of the 1 st month of term. Final 50% to be paid by 30 th of 2 nd month of term.	R3772 x 2 payments	R4690 x 2 payments	R4779 x 2 payments
Cooked lunches Termly: Additional Fee for cooked meal per term payable in advance (Please note we are unable to cater for special meals)	R2084	R2527	R2527
Payment option 2: Casual Fees charged per hour or part thereof. Casual fees are discounted to R58 per hour or part thereof if paid by the 30 th of the month	R70	R70	R70
Payment option 3: Weekly Fees charged per week or part thereof, with a maximum of 3 hours per day . Weekly fees are discounted to R625/710/805 (respective grade set) per week, if paid by the 30 th of the month	R700	R785	R880
Cooked lunches Casual: Cost per meal (Please note we are unable to cater for special meals)	R43	R48	R48
Deposit: Payable on registration for the options of full time, casual & weekly attendees.	R1500 / child	R1500 / child	R1500 / child
Deposit: Ad Hoc Attendance (Thrice per term)	R 500 / child	R 500 / child	R 500 / child

One month's notice, prior to the start of the term, is required when changing from full-time to casual/weekly. A full term's fee is due if no notice is given.

Deposits are refundable provided a full months' notice is given in writing that Aftercare is no longer required.

8. HOLIDAY CARE

Holiday care will be available at an additional fee during all school term holidays except for the half-term breaks. **This will be held at Saheti School in Senderwood and not at St Mary's School.**

9. LATE COLLECTION

There will be a late collection fee of R200 per child **per 15 minutes late** or part thereof. Fines are payable immediately.

10. PUBLIC HOLIDAYS AND HALF TERMS

We will be closed on all public holidays and half term breaks.

11. PoPI Act

All personal details supplied is for information and indemnity purposes only and filed at Belles Aftercare Centre (Pty) Ltd for the duration of attendance at the Aftercare Centre, after which it is shredded.



Belles Aftercare Centre (Pty) Ltd
Registration No 2018/633265/07
5 Burn Street
Waverley